DagangNet Xchange

Introduction to CUSCAR

How To View Reports – Generating Reports

CUSCAR allows users to generate relevant reports pertaining to B/L details, as well as the messages resulting from the processing of each B/L. This Visual Guide briefly details the steps behind the generation of those reports.

SHIPPING AGENT

Ocean B/L

House B/L

Shut-Out Certificate

Final Out Turn

Reports

1. Click on **Reports.**

2. There are a number of reports types that can be generated. They will be briefly explained in the following pages.

Reports

Report Type: Inward Ocean Bill of Lading Response Status

- Outward Ocean Bill of Lading Response Status
- Inward Ocean Bill of Lading Response Status
- Transhipment Ocean Bill of Lading Response Status
- Outward House Bill of Lading Response Status
- Inward House Bill of Lading Response Status
- Transhipment House Bill of Lading Response Status
- Outward Manifest
- Inward Manifest
- Transhipment Manifest

Inward Ocean Bill of Lading Response Status

No	User Job Number	Ocean B/L	House B/L	SCN	Vessel ID	Vessel Name	Voyage	Type	Submitted Date	Response Date	Status	
1.	7100HBLAPR40	OBL0602-1	HBL123	065001	9MGF8	Noble Star	VOV	Inward	16/05/06 19:36	n/a	Submitted	☐
2.	JOBIN1	OBL1	n/a	065001	*0101	X-PRESS NUPTSEXXX	IN001	Inward	16/05/06 19:51	17/05/06 16:30	Approved	☐
3.	8100HBLMAY04	OBLMAY09	HBL00000000001	X2B1	O0184	ORANGE BREEZE	22-2006	Inward	17/05/06 15:37	n/a	Submitted	☐
4.	8100HBLMAY04	OBLMAY09	HBL000000002	X2B1	O0184	ORANGE BREEZE	22-2006	Inward	17/05/06 15:37	n/a	Submitted	☐
5.	8100HBLMAY04	OBLMAY09	HBL000000003	X2B1	O0184	ORANGE BREEZE	22-2006	Inward	17/05/06 15:37	n/a	Submitted	☐
6.	8100OBLMAY09	OBLNO0000001	n/a	X2B1	O0184	ORANGE BREEZE	22-2006	Inward	17/05/06 15:38	n/a	Submitted	☐
7.	136T6334563	2352525	n/a	X2B1	O0184	ORANGE BREEZE	22-2006	Inward	18/05/06 15:57	n/a	Submitted	☐

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3. To generate a a report, first select the entries to be included by ticking their checkboxes and then select either **View** to generate a HTML report or **Print Summary** to begin printing a a table with all the selected entries.

How To View Reports – Sample Reports

4. This screenshot shows a sample of a **Outward Ocean Bill of Lading Response Status Report.** This report basically shows the responses for each of the selected Ocean B/L's. You can also generate similar reports for Inward and Transshipment Ocean B/L responses from the main reports page. Print a copy of this report by clicking here.

Print | Cancel

CRM ADMINISTRATOR

OUTWARD OCEAN BILL OF LADING RESPONSE STATUS

No.	Job No.	Booking Ref. No.	Vessel ID	SCN	Response	Date	Time
1	JOBOUT1	BREF001	*0101	065001	CUSACK	25/05/2006	05:47PM
2	5335335	345634	O0184	X2B1	CUSACK	26/05/2006	11:39AM

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5. This screenshot is a sample **Inward House Bill of Lading Response Status Report.** This report basically shows the responses for each of the selected House B/L's. You can also generate similar reports for Outward and Transshipment House B/L responses from the main reports page. Print a copy of this report by clicking here.

Print | Cancel

CRM ADMINISTRATOR

INWARD HOUSE BILL OF LADING RESPONSE STATUS

No.	Job No.	House BL	Vessel ID	SCN	Response	Date	Time
	TRX : K4	Ocean BL OBL0602-1					
1	7100HBLAPR40	HBL123	9MGF8	065001	Pending Approval		
2	7100HBLAPR40	HBL123	9MGF8	065001	EMSACK		
	TRX : K4	Ocean BL OBLMAY09					
1	8100HBLMAY04	HBL00000000001	O0184	X2B1	EMSACK		

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How To View Reports – Sample Reports

> 5. This screenshot shows a sample of a **Inward Transshipment Manifest Report.** This report basically consists of details for each of the selected manifests. You can also generate similar reports for Inward and Outward Manifests from the main reports page. Print a copy of this report by clicking here.